**Part I: Company Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Name**  |       | **Website** |       |
| **Address** |       |
| **Is your company a local enterprise, with equity of at least 51% Singaporean or PR owned:** | *NOTE: Please attach a copy of the ACRA report with this request sheet upon submission.* |
| **Date of Incorporation** |       | **Size by employees (Current)** |       |
| **Estimated amount of capital invested in the business if incorporated < 1 year** | S$      | **Annual turnover for last financial year (estimated amount is acceptable)** | S$      |
| **Industry** |       |
| **Company Profile/** **Nature of business** |       |
| **Target market for your business** |       |
| **Who are your current competitors** |       |

**Part II: Other Information**

|  |  |
| --- | --- |
| **Contact person for this project** | Name:      Designation:      Email:       Mobile:       |
| **How do you get to know about this programme?** | Details:       |
| **Preliminary project scope** **(achievable in approximately 16 weeks)** | ***Areas where help is needed / Issues to address:****(Please describe issues, impact of issues on the business, areas to look at, etc)*     ***Expected deliverables from Student Consultants:***       |

**Part III: To be completed by the Institute**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Type** |       | **Level of subsidy** |       |
| **Industry Category** |       |
| **Notes on Company/Project** |       |
| **Consultant team** | * Project Advisor:
* Project Manager:
* Student Consultants:
*
 |
| **Approval by** **Institute’s Director** |  | **Date of Approval** |       |
| **Remarks (if any)** |       |