**Part I: Company Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company Name** |  | **Website** |  | |
| **Address** |  | | | |
| **Is your company a local enterprise, with equity of at least 51% Singaporean or PR owned:** | *NOTE: Please attach a copy of the ACRA report with this request sheet upon submission.* | | | |
| **Date of Incorporation** |  | **Size by employees (Current)** | |  |
| **Estimated amount of capital invested in the business if incorporated < 1 year** | S$ | **Annual turnover for last financial year (estimated amount is acceptable)** | | S$ |
| **Industry** |  | | | |
| **Company Profile/**  **Nature of business** |  | | | |
| **Target market for your business** |  | | | |
| **Who are your current competitors** |  | | | |

**Part II: Other Information**

|  |  |
| --- | --- |
| **Contact person for this project** | Name:  Designation:  Email:       Mobile: |
| **How do you get to know about this programme?** | Details: |
| **Preliminary project scope**  **(achievable in approximately 16 weeks)** | ***Areas where help is needed / Issues to address:***  *(Please describe issues, impact of issues on the business, areas to look at, etc)*    ***Expected deliverables from Student Consultants:*** |

**Part III: To be completed by the Institute**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Type** |  | **Level of subsidy** |  |
| **Industry Category** |  | | |
| **Notes on Company/Project** |  | | |
| **Consultant team** | * Project Advisor: * Project Manager: * Student Consultants: | | |
| **Approval by**  **Institute’s Director** |  | **Date of Approval** |  |
| **Remarks (if any)** |  | | |