



Business Consulting Opportunities with UOB-SMU AEI

Project 494/FY17 – Finance Process Documentation

Brief Company Profile

The company is a well-known producer of various nut snacks for over 40 years.

Objective of the consulting project

The company currently going through a journey of transformation in order to strengthen its foothold as well as to ensure business sustainability and continuous growth. It would like to engage a team of student consultants to study its current Finance processes, identify areas of inefficiencies, define flowcharts, control points and eventually deliver a set of specific SOPs.

Project Scope

- Map out finance processes and work flow; identify areas of enhancements such as leveraging technology to eliminate manual activities and enhancing roles with more value added activities rather than transactional activity.
- Develop key job descriptions, drawing out primary and secondary roles, eliminating gaps and redundancies. For each work process, there should be a primary and a secondary role assigned to it so that no one is indispensable

Student Requirements

- **3-member** team with at least one Year 3 / 4 student
- Preferably at least one Accountancy / Finance / Operation Management Student

The team will be mentored by a [project advisor](#).

More Information

Start Date: ASAP

Duration of project: 14-16 weeks

Stipend: \$3000 per team (excluding incidental expenses incurred during the course of the project)

Working hours: Flexible working hours

Internship filing: Up to 10 weeks